

INVITATION TO BID



**CITY OF RINGGOLD
PURCHASING
P.O. BOX 579
150 TENNESSEE ST.
RINGGOLD, GA. 30736**

ITB# 18-004

FOR: PHOTOVOLTAIC SOLAR ARRAY

BID OPENING DATE: Wednesday, June 27, 2018

TIME: 2:00 P.M. EST

**PLACE: Ringgold City Hall
150 Tennessee Street
Ringgold, Georgia 30736**

BID SPECIFICATIONS

Awards will be made to the best responsible bidder as determined by the City of Ringgold. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, experience and delivery terms shall be taken into consideration.

The City may consider Award of the Contract to other than the low Bidder.

The City of Ringgold hereby solicits and requests sealed bids for the purchase of one new and unused 22.77 kW Photovoltaic Solar Array as follows:

- Roof mounted system on pole barn metal roof located at 761 Spark Street
- Connect to two existing panels currently on North Georgia Electric Membership Corporation
- Coordination with NGEMC is required
- Adequate Hanwha Q. Plus 345W Modules (or Equivalent)
- Adequate Inverters
- 1 Roof Mount Racking System adequate for entire system
- All System Components to properly maintain system
- Certified Installation
- All electrical connections
- Any equipment rental
- Design, Engineering, Permitting and Administration as required

1-year installation warranty covering labor, service and mounting, all Manufacturers warranties convey.

PROPOSAL

We have examined the specifications and agree to furnish the City of Ringgold one complete solar package accordingly. Any deviations from the specifications will be marked exception on the bid sheet.

BASE BID ----- Detailed Estimate/Bid Form

Item #	Description	Units	Unit Price Bid	Total Price Bid
1	Compete system as described above	1		

Completion Date: _/_/___

Bids shall be submitted in a sealed opaque envelope and shall be marked on the outside with the name of the submitting company, and the words “Sealed Bid – Roof Mounted Solar Project”. Any deviation from the requirements set forth for the labeling of the bid envelopes shall result in said bid being returned to the bidder unopened and any such bid shall not be considered.

Sealed bids shall be addressed to the attention of Dan Wright and mailed to the City of Ringgold, P.O. Box 579, Ringgold, Ga. 30736 or hand delivered to the City Hall at 150 Tennessee St., Ringgold, Ga. All bids shall be received on or before the above designated date and time. Any bid received after this date and time shall not be accepted. Bids shall be typed or submitted in ink. Bids will be opened and read publicly. Bids are legal and binding upon the bidder when submitted.

It is understood that this contract, if accepted by the City of Ringgold, is entered into solely for the convenience of the City and in no way precludes the City from obtaining like goods from other suppliers upon prior approval of the City Manager. Such approval shall be made at the sole discretion of the City of Ringgold and shall be conclusive.

The City of Ringgold reserves the right to accept or reject any or all bids for any reason, to waive technicalities, and to make an award deemed in its best interest. The City of Ringgold shall have the right to delete a unit item from the bid if necessary or proper in the sole determination of the City of Ringgold.

We certify that our bid meets the minimum requirements as specified in bid documents,
this _____ day of _____.

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME OF SIGNATURE

COMPANY

ADDRESS

CITY/STATE/ZIP CODE

TELEPHONE NUMBER

FAX NUMBER

EMAIL ADDRESS: _____

Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Ringgold, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.C.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____